



**MCS-2 Event Code: SC141130**

## CPA Singing Contest 2014

**30 November 2014 at The Tonno Club**

**2:30 pm – 7:00 pm**

**Finance & Operations Department,  
 Hong Kong Institute of CPAs  
 37th Floor, Wu Chung House,  
 213 Queen's Road East, Hong Kong.**

**Fax no: 2893 9853**

### Audience Enrolment Form

(Please reply on or before **19 November 2014**)

**FOR OFFICE USE**

Seq. no.: \_\_\_\_\_  
 Handled by: \_\_\_\_\_

Please allow 4 working days to process your application. You can check your enrolment status at "My CPA" at <http://www.hkicpa.org.hk>.

**Member:** Singing Interest Group member:  yes  no

Name: (Mr./Mrs./Ms.) \_\_\_\_\_ Membership no.: \_\_\_\_\_  
 Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Guest 1** (state membership number if the guest is also a HKICPA member):

Name: (Mr./Mrs./Ms.) \_\_\_\_\_ Membership no.: \_\_\_\_\_  
 Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Guest 2** (state membership number if the guest is also a HKICPA member):

Name: (Mr./Mrs./Ms.) \_\_\_\_\_ Membership no.: \_\_\_\_\_  
 Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

(Please "✓" as appropriate)

<b>Enrolment fee:</b>	<input type="checkbox"/> \$50	x _____ guests	<b>Total = \$</b> _____
<input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"			
<input type="checkbox"/> VISA / MasterCard <input type="checkbox"/> BOC HKICPA UnionPay card			
Card Number:	_____	Card Expiry Date (MM/YY):	____/____
Cardholder's Name (block letters):	_____	Cardholder's Signature:	_____
		Date:	____/____/____
If you require a receipt, please put a "✓" indicate your choice of delivery: <input type="checkbox"/> by email <input type="checkbox"/> by post (to the address as shown below)			

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name :	Name :
Address:	Address :



**Notes:**

1. Priority for enrolment will first be offered to SgIG members and then to non-SgIG HKICPA members in the case of over subscription. Non-members' applications will only be processed after registration deadline subject to availability.
2. Full payment must be made before your enrolment will be processed. No telephone reservation will be accepted.
3. The closing date for enrolment is **26 November 2014**. However, the Institute has the discretion to accept late applications as it sees fit.
4. Application by fax will ONLY be accepted when payment is made by credit card or cheque, Cash is strictly NOT accepted.
5. Successful enrollees will receive confirmation by email or by telephone, whereas unsuccessful applicants will receive full refund by mail. If you do not hear from us two working days after the closing date, please contact Ms. Peggy Kwan at 2287 7058 / Ms. Karen Wong at 2287 7262.
6. Unless the activity is cancelled due to unforeseen circumstances, bad weather or low enrolment, no refund for withdrawal will be entertained after your enrolment has been processed.
7. Bad weather arrangement: The activity will be cancelled if typhoon signal no. 3 or above / Black rainstorm warning is hoisted 2 hours prior to the commencement of the activity. Your enrolment fee will be refunded in full in the event of cancellation due to bad weather, or subject to separate arrangement with the venue provider.
8. The Institute reserves the right to change the venue and date of the activity due to unforeseen circumstances.

**Personal Data:** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course/event/activity on which you are enrolled ("Event"). Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. By submitting this Enrolment Form, you understand and agree that the Institute may provide your personal data above to co-organisers/service providers in or outside Hong Kong for the purpose relating to the Event. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

**Payment & Enrolment Status Enquiry:** 2287 7379  
e-mail: [finance@hkicpa.org.hk](mailto:finance@hkicpa.org.hk)

**Event Information Enquiry:** 2287 7058  
e-mail: [peggy@hkicpa.org.hk](mailto:peggy@hkicpa.org.hk)